



**INTER-AMERICAN ADVENTIST THEOLOGICAL SEMINARY**  
 Admissions and Record Office  
 P.O. Box 830518, Miami, FL 33283-0518

**TRANSFER CREDITS REQUEST- FORM 13a**

**Transfer Credits Policies**

- a. Students who have attended other approved institutions and who have plans to enroll on a master's or a doctoral program with the IATS must complete a minimum of three-quarters of the total required semester credits in the IATS. Only those courses which are academically applicable to IATS courses and that correspond with similar categories or are electives within the new program may be transferred if:
- The Seminary receives a bulletin or course catalog from the previous institution in order to evaluate the courses.
  - The courses were taken within seven years before the expected graduation date.
  - The courses are identified and approved by the Academic Vice-president.
  - The transferred credits do not amount to more than a quarter of those required for the program.
  - The grade obtained in each course accepted for transfer is at least a B- (2.67) for the master's level or a B (3.00) for the doctoral level.
  - The grades obtained in transferred courses are not included in the grade point averages.
- b. The graduate courses taken in the IATS as part of another academic degree may be transferred as long as they comply with the previous conditions.

**NAME OF STUDENT:** \_\_\_\_\_ **SITE:** \_\_\_\_\_ **PROGRAM:** \_\_\_\_\_

**TRANSFERRED COURSES**

<i>COURSE TITLE -NUMBER FROM OTHER SCHOOL/PROGRAM</i>	<i>GRADE</i>	<i>CREDITS</i>	<i>YEAR</i>	<i># TRANSFER CREDITS REQUESTED</i>
<b>TOTAL</b>				

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_